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Acting Director of Health

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**MINUTES  
HEALTH COMMISSION  
FINANCE AND PLANNING COMMITTEE  
TUESDAY SEPTEMBER 4, 2018 3:00 p.m.  
101 Grove Street, Room 300  
San Francisco, CA 94102**

**1) CALL TO ORDER**

**Present:** Commissioner Cecilia Chung, Chair  
Commissioner Dan Bernal, Member  
Commissioner Edward Chow, MD, Member

The meeting was called to order at 3:04pm.

**2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF AUGUST 21, 2018**

Action Taken: The minutes were unanimously approved.

**3) MONTHLY CONTRACTS REPORT**

Michelle Ruggels, Director of the SFDPH Business Office, gave the report. She requested that the UCSF Family and Community Medicine contract be taken off the report for this month while the SFDPH considers other options.

Commissioner Comments:

Regarding the Positive Resource Center contract, Commissioner Bernal asked if it was funded through Ryan White funding. Ms. Ruggels stated that the contract is funded with Ryan White funding.

Regarding the eClinicalWorks contract, Commissioner Chow asked for more information regarding any overlap with the implementation timeline for EPIC and the continued use of eClinicalWorks. Jim Genevro, IT Program

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Manager, stated that once EPIC is implemented, there will be cost-savings with the decommission of eClinicalWorks.

Regarding the HealthRight360 contract, Commissioner Chow noted this is one of the largest DPH contractors. However, it is difficult to understand the contract outcomes. Ms. Ruggels stated that in the future, she can bring a grid that breaks down service category and funding category to better describe services and outcomes. Commissioner Chung stated that the Committee needs to review more information than just service categories and funding for such a large vendor with so many DPH contracts. She noted that this request has been made several times by Committee members. Mr. Wagner noted that he meets with the vendor monthly to monitor their financial systems because the DPH utilizes the organization for so many contracts. He suggested that the DPH will create a deeper analysis for the Committee in coming months.

Regarding the San Francisco Community Health Authority contract, Ms. Ruggels noted corrections to the Report:

The contract total with contingency is \$3,552,821 which indicates a contract amount change of \$8,042; Without the contingency, the contract amount is \$3,172,162 which indicates a contract amount change of \$7,180.

Action Taken: The Committee unanimously recommended that the full Health Commission Approve the Contracts Report.

**4) EMERGING ISSUES**

This item was not discussed.

**5) PUBLIC COMMENT**

There was no public comment.

**6) ADJOURNMENT**

The meeting was adjourned at 3:54pm.